

ST. THOMAS HIGHER PRIMARY SCHOOL BYNDOOR



PEDAGOGICAL PLAN

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About School

St. Thomas School is a Minority Educational Institution. It is owned by the Malankara Syrian Catholic Diocese of Puttur and is run by a unit of educational service of the Diocese in Karnataka under Maria Social Service Society registered at Shimoga in Karnataka. The school was inaugurated on 6th of June 2001. St. Thomas School is affiliated to the Central Board of Secondary Education, New Delhi (CBSE/Aff No. 830228) and it follows syllabi and courses as per scheme of studies prescribed by the NCERT and changes made by CBSE therein from time to time. The school offers the children the advantage of the best academic, training, providing Excellence in Mental, Physical, Moral, Cultural, Emotional and Spiritual Development.

This School gives special emphasis to develop children as good citizens and prepares them for service and responsible for Nation building. Education liberates mind and creates a process in oneself and make him/her a competitive and confident individual. Our efforts are sincere towards imparting quality education which is the foundation for a bright future. Admission is open to all, irrespective of Caste and Creed. We are especially concerned that no student of this area should be deprived of good education just because he/she is financially poor. Keeping in mind the aspirations of the parents and students, we have come up with the Saint Thomas Higher Primary School at Byndoor in Udupi District, where the priorities are high moral standard, academic excellence, self realization, emotional stability and mutual trust.

Mission Statement

St. Thomas Higher Primary School creates a global learning Community of intellectually passionate students and teachers through vibrant seminars, analytical reasoning and creative thinking by means of scholastic and co-scholastic activities.

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GRADES

Grades	Total Number of students	Boys	Girls
Grade1	71	37	34
Grade2	64	34	30
Grade 3	90	46	44
Grade 4	77	38	39
Grade 5	73	39	34
Grade 6	47	21	26
Grade 7	55	30	15
Grade 8	48	21	27
Grade 9	48	26	22
Grade 10	45	21	24
Total Number of students = 618			

ANNUAL PLAN

Major Concern 1 : Create a Global Learning Community

Target	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People- in-charge	Resources Required
Create intelligent and passionate students	Enhance students' understanding of their learning, study methods and prepare and prepare them to achieve different learning skills and make them active learners ▪ Incorporate their learning skill into different subjects	<ul style="list-style-type: none"> ▪ Feedback from teachers and students is positive ▪ Teachers develop students learning skills ▪ Students are able to apply different skills in their learning ▪ Student show improvement in their learning 	<ul style="list-style-type: none"> ▪ Evaluation Meetings ▪ Student performance ▪ Students' reflection on their learning ▪ Evaluation Meetings ▪ Student performance 	Whole School year	Academic Enhancement Team comprises of Academic Co-coordinator, Section Heads and Subject Deans	School Funding
				Whole School year	Academic Enhancement Team comprises of Academic Co-coordinator, Section Heads and Subject Deans	School Funding
Strengthen teachers Professional development to engage students in active learning	<ul style="list-style-type: none"> ▪ Optimize teachers' professional efficiency by collaborative sharing and developing pedagogical outlook. ▪ Intra- panel sharing ▪ Peripheral sharing 	<ul style="list-style-type: none"> ▪ teachers agree that the sharing sessions are useful for their teaching aptitude as well as their responsiveness to pedagogical approach ▪ *₁CLP and *₂ PLO are practiced at least one per term <small>(1. Collaborative Lesson Preparation) (2. Peer Lesson Observation)</small> 	<ul style="list-style-type: none"> ▪ Teachers evaluation of the progress of sharing sessions ▪ Lesson observation records 	Whole School year	Staff develop coordination Team	<ul style="list-style-type: none"> ▪ School Funding ▪ School improvement projects

Major Concern 1 : Create a Global Learning Community

Target	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People- in-charge	Resources Required
To promote students to self directed learning and diverse aptitudes	<p>Widen the students learning opportunities by providing various educational projects (e.g. *STEM Education Projects)</p> <ul style="list-style-type: none"> ▪ Refine curricula ▪ Home work guidance ▪ Remedial Classes ▪ Subject based academic support from various external sources ▪ Peer learning strategies like grouping are adopted 	<ul style="list-style-type: none"> ▪ Subject, teaching aids, home work policy and assessment policy are amended according to the need of the hour ▪ Abridged home working criteria and proper guidance 	<ul style="list-style-type: none"> ▪ Feedback from students and teachers ▪ Students performance in learning, tests and examinations 	Whole School year	Academic Enhancement Team comprises of Academic Co-coordinator, Section Heads and Subject Deans	School Funding
Discover and develop the innate talents of students to their perfection	<ul style="list-style-type: none"> • Optimize teachers' professional sharing culture for promoting effective pedagogies and refining subject curriculum • External sharing 	<ul style="list-style-type: none"> • At least one intra-panel sharing conducted per term 	<ul style="list-style-type: none"> • Evaluation meetings • Records of Staff Professional Development Team 	• Whole School Year	<ul style="list-style-type: none"> • Staff Professional Development Team • Panel heads and Subject Deans 	• School Funds
Enhance Academics excellence	<ul style="list-style-type: none"> ▪ Class logs ▪ Weekly Lesson plans ▪ Terms wise lesson plans 	<ul style="list-style-type: none"> ▪ Systematic presentation ▪ Timely completion 	<ul style="list-style-type: none"> ▪ Classese ▪ Periodic Tests ▪ Unit tests ▪ Annual Examination ▪ Parents' involvement 	The whole year	Subject teachers Parents	School funding

Major Concern 2 : Major Concern 2: Efficient use of Information Technology to develop various learning skills among students

Target	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People- in-charge	Resources Required
Augment students learning skills in tune with modern trends in IT	<p>Encourage students and teachers to develop a new experience in technology based pedagogy</p> <p>Encourage E-learning and use of educational soft wares (e.g: Byju's app)</p>	<p>There is a wide spread tendency among students to use internet for assignments and project preparation</p> <p>Students and teachers extensively use E-books for advanced references in various subjects</p>	<p>Aptitude tests in information technology</p> <p>Teachers observation and evaluation</p> <p>Student's test and examination records</p>	Whole school year	<p>Subject teachers</p> <p>IT department</p> <p>External IT professionals</p>	School funding
Employ advanced IT techniques in the field od learning and teaching	<p>Devise projects and assignments in such a way that they should encourage students and teachers to seek help from new technology</p> <p>Encourage teachers to use computer applications for their routine works such as tabulation, project designs, parent teacher interaction etc.</p>	<p>70% of the students and teachers are proverbial in computer education and enjoy computer assistance more than other learning aids</p> <p>Teachers considers computer literacy is indispensable in the new and changing scenario of education as well as in life</p>	<p>Aptitude tests in information technology</p> <p>Teachers observation and evaluation</p> <p>Student's test and examination records</p>	Whole school year	<p>Subject teachers</p> <p>IT department</p> <p>External IT professionals</p>	School funding

Major Concern 2 : Efficient use of Information Technology to develop various learning skills among students

Target	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People- in-charge	Resources Required
To extent learning and teaching beyond class rooms	<ul style="list-style-type: none"> Set up work groups comprises of subject teachers and student representatives and they must indulge in activities like exploring learning packages for all levels of learning Subject departments and administration departments develop a collaborative approach for enhancing an effective accomplishment of the schools IT mission Employ one or more learning communities and monitor the developments in the pedagogy 	<p>Faultless use of computers and timely maintenance of computers</p> <p>Implementation of un conventional study aids e.g: smart class, parent eye, tried etc...</p> <p>85% of teachers are supporting the concept and they are ready to Promote it in the class rooms</p> <p>computers are utilized partially in place of traditional teaching aids</p>	The progress is monitored and evaluated by subject teachers and IT department	Whole school year	Subject teachers IT enhancing team Core group	<p>School funding</p> <p>New computers and software packages</p>
promote the use of subject based computer application among teachers as well as students	<p>To facilitate students and teachers to plan out teaching and learning tasks with the assistance of new technology</p> <p>Encourage faculty and students to employ E-learning</p>	Teachers and students are satisfied when computer technology implemented in the learning process	Subject teachers IT department	Whole school year	Subject teachers IT enhancing team Core group	School funding

Major Concern 2 : Efficient use of Information Technology to develop various learning skills among students

Target	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People- in-charge	Resources Required
Develop course wares and teaching packages using computer technology as tools for learning and teaching strategy	<ul style="list-style-type: none"> ▪ Each subject department promote e-learning and create awareness among students on its merits and demerits ▪ The whole school adopt the new trend and create awareness among its stakeholders ▪ Encourage use of E-books and related computer applications to enhance a new genre of learning and teaching 	75% of the school faculty are aware of computer application and its implementation in their daily activities	<ul style="list-style-type: none"> ▪ The progress is monitored and evaluated by subject teachers and IT department ▪ Assignments and ▪ Projects given by subject teachers 	Whole school year	<ul style="list-style-type: none"> ▪ Subject teachers ▪ IT enhancing team ▪ Core group 	School funding
To help students to develop positive attitude towards learning	Including moral and civic education through formal curriculum in various subjects based on activities, talks, works shops and mass programmes	Value Education, even though, covers 10% of the curricula in which 70% of the students find them useful	Feedback from students and teachers	Whole School year	Subject departments, functional team and class teachers	<ul style="list-style-type: none"> ▪ School funding ▪ Guidance from external sources

Major Concern 3: To foster students' positive attitude and commitment to their development, school and society

Target	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People- in-charge	Resources Required
						▪
To help students to have sense of responsibility thankfulness, perseverance and respect for others	To organize activities and programmes to rise students' positive energy in facing life's challenges and develop their ability to fiddle with challenging circumstances	Over 80% of students take part in the school activities and programmes and they find it constructive	<ul style="list-style-type: none"> ▪ Students' feedback ▪ Questionnaires 	Whole School year	Subject departments, functional team and class teachers	School funding Guidance from external sources
To help students set clear goals for learning and life planning	encourage more students to be knowledgeable and accountable	Students take responsible situations and received leadership opportunities in various activities	<ul style="list-style-type: none"> ▪ Teachers verbal assessment of student leaders ▪ Students winning records in various activities ▪ Students learning portfolio 	Whole School year	Subject departments, Core group and class teachers	School funding Guidance from external sources

Major Concern 3: To foster students' positive attitude and commitment to their development, school and society

Target	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People- in-charge	Resources Required
Cultivate positive learning attitudes through character building (self-confidence and sense of responsibility)	<ul style="list-style-type: none"> ▪ Further enhance the self-confidence and sense of responsibility among students during Ethics lessons and activity days ▪ Providing opportunities for students to organize events participate in activities or competitions ▪ Organizing class-based programmes ▪ Provide training for parents 	<ul style="list-style-type: none"> • Activities are held as scheduled • Students demonstrate their self-confidence and sense of responsibility in activities or competitions • Class-based programmes are organized • Feedback from teachers and students is positive 	<ul style="list-style-type: none"> • Students' performance in the activities • Class teacher's report • Teachers' and students' feedback • Evaluation meetings 	Whole School Year	Subject departments, functional team and class teachers	School funding

Major Concern 3: To foster students' positive attitude and commitment to their development, school and society

Target	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People- in-charge	Resources Required
Foster students' respect for life through self improvement and care for others and the community	<ul style="list-style-type: none"> Enrich the life education elements in learning activities and the Include Ethics lessons in the school syllabus to guide students to think about the meaning of life and construct a positive attitude towards life Provide Education Lectures 	<ul style="list-style-type: none"> Activities are held as scheduled Feedback from teachers and students is positive 	<ul style="list-style-type: none"> Students' performance in the learning activities and during the lessons Teachers' and students' feedback Evaluation meetings 	<ul style="list-style-type: none"> Whole School Year 	<ul style="list-style-type: none"> Counselling Team Religious Studies Panel Moral and Civic Education Team 	School Funding
	<ul style="list-style-type: none"> Invite guests / teachers to share life stories with students 	<ul style="list-style-type: none"> At least one guest / teacher is invited per term Feedback from teachers and students is positive 	<ul style="list-style-type: none"> Teachers' and students' feedback Evaluation meetings 	<ul style="list-style-type: none"> Whole School Year 	<ul style="list-style-type: none"> Value Education Team Peace Team 	School Funding
	<ul style="list-style-type: none"> Strengthen the role of student leaders and enhance their leadership skills - Organizing a leadership training day camp students - Organizing leadership training programmes for the teachers and students - Providing opportunities for class committee to organize class activities 	<ul style="list-style-type: none"> Students' leadership skills are enhanced At least 15% of committee members come from junior form Feedback from teachers and students is positive 	<ul style="list-style-type: none"> Questionnaire Class teacher report Teachers' and students' feedback Evaluation meetings 	<ul style="list-style-type: none"> Whole School Year 	<ul style="list-style-type: none"> Extra-curricular Activity Groups Coordinating Team Class teachers 	School Funding

Stake Holders Map - 1

Title	Role	Priority (1,2,3)	Main Goal	Contribution	Best way to Manage	Additional notes
School Board members	Administration And Monitoring	1	Control the administration for the best interest of the school community	Implementation of rules and regulation	During Board meetings	nil
Principal	Administration And Monitoring	1	Monitoring and regulating	Implementation, monitoring and Caretaking Of the institution	PT A Meetings And Personal contacts	Nil
Academic coordinator	Coordination of academic matters	2	Monitoring teaching	implement pedagogical strategies	Personal contacts	Nil
Administrative staff	Help administration and academics	2	Manage administrative activities and assist the management	Accounting, And administration Of School Fee, Bill payments Etc..	Official meetings	Nil
Teachers	Implementation of curriculum and control the learning proces	2	Regulate and implement pedagogical strategies	Monitor the academics	PT A Meetings And Personal contacts	Nil
School Counseling Body	Mending	2	Be in the advisory body	Give suggestions for improvement	During PTA meetings	Nil
Student Representatives	Express recommendations and suggestions	2	Pedagogical assistance	Helping teachers and management	–	

Stake Holders Map - 2

Technicians	Maintain Infrastructure	3	Schools Physical Maintenance	Timely inspections and recommendations	-	nil
Utility companies	Provide academic materials and equipments	3	Distribution of Books, Lab materials, infrastructure facilities etc	In time acceptance and work out of orders	-	Nil
Suppliers	Facility management,	3	Caretaking, cleaning and catering	Timely distribution of services	-	Nil
Transport staff	Managing transport facilities	3	Professional help, assistance and maintenance Transport facilities	Punctual provision of Transport facilities	In person (in Emergency)	Nil
Social Workers	Help the management for administration	3	Assistance	Mentoring	-	Nil
PTA	Help the management for administration	3	Assistance	Mentoring	-	Nil
Voluntary Organizations	Help the management for administration	3	Assistance	Mentoring	-	Nil

LESSON PLANS

Lesson Plan - English

Class	Topic for PT1	Topic for PT2	Topic for PT3	Subject related activities
	Chapters	Chapters	Chapters	
I	<ol style="list-style-type: none"> 1. My body 2. What do I do in the morning 3. Tarun and Tanya 4. Tarun and Tanya play with a ball 5. Rain 	<ol style="list-style-type: none"> 6. Colours in nature 7. Tarun and Tanya go to school by bus 8. Tarun and Tanya work in the garden 9. A surprise treat 	<ol style="list-style-type: none"> 10. Green plant 11. Fish in the pond 12. Fully the rabbit 13. Tipry and her friends 14. Rat a tat tat 	<ul style="list-style-type: none"> • Reciting poem • Card of different colours • Inentification of nouns • Learning of sounds • Smart class
II	<ol style="list-style-type: none"> 1. I like to do 2. Summer vacation 3. A shephered boy 4. Frogs at school 	<ol style="list-style-type: none"> 5. Union is strength 6. Tanyas birthday 7. Sharing , caring friend 8. Seed to flower 9. The lion and the mouse 	<ol style="list-style-type: none"> 10. a visit to the library 11. Marry sunshine 12. Self help the best help 13. The fisherman and the golden fish 14. Tarun and Tanya go to for swimming 	<ul style="list-style-type: none"> • Reciting poem • Identifying different type of sentence • Adding es,s,ves, to the noun
III	<ol style="list-style-type: none"> 1. The Cow 2. The Clever Robin 3. Unity is Strength 4. Books 5. Rover-Mr Smith's Best Friend 	<ol style="list-style-type: none"> 6. One thing at a time 7. The Pied Piper of Hamelin 8. The wise Lion and the fearful hare 9. My summer vacation 	<ol style="list-style-type: none"> 10. Animal's Home 11. The eagle and the fox 12. All for one 13. Is that a frog or a toad? A Frog 	<ul style="list-style-type: none"> • Reciting poem • Identifying different type of sentence
IV	<ol style="list-style-type: none"> 1. All things Bright and Beautiful 2. Nesting seasons and nests 3. Cooking the Kichdi 4. The water Cycle 5. Who's Lazy? Me 	<ol style="list-style-type: none"> 6. A letter to grown-ups 7. Appearances are deceptive 8. The hedge hog and his coat 9. Mahatma Gandhi- father of the nation 10. Rashmi's Gift 	<ol style="list-style-type: none"> 11. A little green frog 12. How the Chipmunk got its Stripes 13. The Sheep 14. The Fox and The Elephant 	<ul style="list-style-type: none"> • Reciting poem • Enacting the dialogue • ASL •
V	<ol style="list-style-type: none"> 1. The Robin's Song 2. The Remarkable Gift 3. Flight Of The Wild Bird 4. Snow White And The Seven Dwarfs 5. Running Through The Rain 	<ol style="list-style-type: none"> 6. Thhe Autobiography Of A Horse-My Early Home 7. Swami Vivekananda 8. How The Little Kite Learn To Fly 9. The Golden Mountain 10. Things To Throw And To Catch 	<ol style="list-style-type: none"> 11. The Story Of Pearls 12. The Scare Crow 13. The Flightless Birds 14. Honest Punnyakodi 	<ul style="list-style-type: none"> • Role Play • Quiz • Gd • Asl

<p>VI</p>	<ol style="list-style-type: none"> 1. Who Did Patrick's Homeworks 2. A House, A Home 3. How The Dog Find Himself A Master 4. The Kite 5. Taro's Reward 6. The Quarrel 7. A Tale Of Two Birds 8. The Friendly Mongoose 9. The Shepherd's Treasure 10. Grammar 11. Wring Tasks 	<ol style="list-style-type: none"> 12. An Indian-American Women In Space 13. Beauty 14. A Different Kind Of School 15. Where Do All The Teachers Go 16. Who I Am 17. The Wonderful Words 18. The Old Clock-Shop 19. Tansen 20. The Monkey And The Crocodile 21. Grammar 22. Wring Tasks= 	<ol style="list-style-type: none"> 23. Fair Play 24. A Game Of Chance 25. Vocation 26. Desert Animals 27. Whatif 28. The Banyan Tree 29. The Wonder Called Deep 30. A Pact With The Sun 31. What Happened To Reptiles 32. A Strange Wrestling Match 33. Grammar 	<ul style="list-style-type: none"> • Role Play • Quiz • GD • ASL
<p>VII</p>	<ol style="list-style-type: none"> 1. Three Questions 2. The Squirrel 3. The Gift Of Chappals 4. The Rebel 5. Gopal And The Hilsa Fish 6. The Shed 7. The Tiny Teacher 8. Bringing The Kari 9. The Desert 10. The Cop and The Anthem 11. Writing Activities 12. Grammar 	<ol style="list-style-type: none"> 13. The Ashes That made The Trees Bloom 14. Chivvy 15. Quality 16. Trees 17. Expert Detectives 18. Mystery Of The Talking Fan 19. Golu Grows A Nose 20. I Want Some Thing In A Cage 21. Chandini 22. The Bear Story 23. Grammar 	<ol style="list-style-type: none"> 24. The Invention Of Vira-Wonk 25. Dad And Cat And The Tree 26. Fire-Friend And The Foe 27. Meadows Surprise 28. A Bicycle In Good Repair 29. The Story Of Cricket 30. The Tiger In The House 31. An Alien Hand 32. Writing Activity 33. Grammar 	<ul style="list-style-type: none"> • Role Play • Quiz • Debate • assignments • ASL
<p>VIII</p>	<ol style="list-style-type: none"> 1. The Best Christmas Gift In The World 2. Ant And The Cricket 3. The Tsunami 4. Geography Lesson 5. Glimpses Of The Past 6. Maciavity The Mystery Cat 	<ol style="list-style-type: none"> 7. Bepin Choudhary's Lapse Of Memory 8. The Last Bargain 9. The Summit Within 10. The School Boy 11. This Is Jody's Fawn 12. The Duck And The Kangaroo 13. A Visit To Cambridge 14. When I Set Out For Lynnosse 	<p>A short monsoon diary On the grasshopper and the cricket The great stone face-I The great stone face-II</p>	<ul style="list-style-type: none"> • Role Play • Quiz • Debate • Assignments • ASL
<p>IX</p>	<ol style="list-style-type: none"> 1. The Fun They Had 2. The Road Not Taken 3. The Sound Of Music 4. The Wind 5. The Little Girl 6. Rain On The Roof 7. A Truly Beautiful Mind 8. The Lost Child 9. Ishwaran The Story Teller 10. In The Kingdom Of Fools 11. Articles 12. Determiners 13. Tenses 	<ol style="list-style-type: none"> 14. The Snake And The Mirror 15. My Child Hood 16. The Legend Of The Northland 17. Packing 18. No Men Are Foreign 19. The Duck And The Kangaroo 20. The Happy Prince 21. Weathering The Storm In Ersama 22. The Last Leaf 23. Basic Grammar –Quick Review 24. Editing 25. Omission 26. Sentence Reordering 	<ol style="list-style-type: none"> 27. Reach For The Height 28. The Bond Of Love 29. Kathmandu 30. If I Were You 31. On Killing A Tree 32. The Snake Trying 33. The Slumber Did My Spirit Seal 34. A House Isnot A Home 35. The Accidental Spy 36. The Beggar 37. Gap Filling 38. Letter Writing –Business Letters 39. Story Wring 40. Descriptive Writing 	<ul style="list-style-type: none"> • ASL • Puzzle • Vocabulary Menu • Cross Word Puzzle • Art Integrated Activities

X	<ol style="list-style-type: none"> 1. A Letter To God 2. Nelson Mandels- A Long Walk To Freedom 3. 2 Stories About Flying 4. Dust Of Snow 5. Fire And Ice 6. A Tiger In The Zoo 7. How To Tell Wild Animals 8. A Triumph Of The Surgery 9. The Thief's Story 10. A Midnight's Visitor 11. Determiners 12. Change Of Voice 13. Articles Review 14. Sentence Re-Ordering 	<ol style="list-style-type: none"> 15. From The Diary Of Anne Frank 16. Hundred Dresses I 17. Hundred Dresses II 18. Glimpses Of India Part I 19. Glimpses Of India Part II 20. Glimpses Of India Part III 21. The Ball Poem 22. Amanda 23. Animals 24. The Trees 25. A Question Of Trust 26. Foot Prints Without Feet 27. Making Of A Scientist 28. Necklace 29. Tenses 	<ol style="list-style-type: none"> 30. Mibjil The Otter 31. Madam Rides The Bus 32. Sermon Od Benares 33. The Proposal(One Act Play) 34. The Fog 35. The Tale Of Custard The Dragon 36. From Anne Gregory 37. The Necklace 38. The Hack Driver 39. Bholi 40. The Book That Saving The Earth((Drama) 41. Preposition 42. Modals 43. Descriptive Writing 	<ul style="list-style-type: none"> • ASL • Puzzle • Vocabulary Menu • Cross Word Puzzle • Art Integrated Activities
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Lesson Plan – Hindi

Class	Topic for PT1	Topic for PT2	Topic for PT3	Subject related activities
	Chapters	Chapters	Chapters	
I	<ol style="list-style-type: none"> १. वर्णमाला २. शब्द ज्ञान ३. आ की मात्रा ४. इ की मात्रा ५. ई की मात्रा ६. उ की मात्रा 	<ol style="list-style-type: none"> ७. ऊ की मात्रा ८. ए की मात्रा ९. ऐ की मात्रा १०. ओ की मात्रा ११. औ की मात्रा १२. अनुस्वार कि मात्रा १३. अनुनासिक-चंद्रबिंदु की मात्रा 	<ol style="list-style-type: none"> १४. विसर्ग की मात्रा १५. ऋ (ृ) , रेफ और र पदेन १६. होली आई १७. कुटकुट की सूझ – बूझ १८. तितली रनी १९. गिलहरी ने सिखाया २०. जब बोलो 	<ul style="list-style-type: none"> • परियोजना कार्य • वाच कला • नाटिका • संबंधित चित्र दर्शना • पथ्य कंठस्त
II	<ol style="list-style-type: none"> १. सीखो २. हमारा राष्ट्रीय पक्षी मोर ३. सच्ची मित्रता ४. लालच ५. हम सब बच्ची 	<ol style="list-style-type: none"> ६. हमारा देश ७. दादा जी कि गाय ८. दीपावली ९. जागी प्यारे १०. बा-बा और मे मे ११. जब बरसा पानी 	<ol style="list-style-type: none"> १२. हमारा झंडा १३. एक एक १४. पौष्टिक आहार १५. परिश्रमी चींटी १६. जग मे सबसे प्यारि माँ 	<ul style="list-style-type: none"> • देश भक्ति गीत गाकर सुनाना • देशभक्ति का विचार करना • पानी का उपयोग बताना

III	<ol style="list-style-type: none"> १. प्रार्थना २. दान की महिमा ३. शेर और चूहा ४. चिडिया ५. हमारा राष्ट्रीय पुष्प ६. मधुर वाणी 	<ol style="list-style-type: none"> ७. रंगबिरंगी होली ८. स्वास्थ्य रक्षा ९. चतुर बंदर १०. पेड ११. दानवीर कर्ण 	<ol style="list-style-type: none"> १२. दयालु सिद्धार्थ १३. हम अनेक किंतु एक १४. प्यारा मि १५. शहीद भगत सिंह १६. अजय तिरंगा 	<ul style="list-style-type: none"> • परियोजना कार्य • पाठ से संबंधित चित्र दर्शाना • पध्य कंठ पाठ • वाचन कला का विकास
IV	<ol style="list-style-type: none"> १. वर्षा ऋतु २. परीक्षा ३. घमंडी बारहसिंगा कौन ४. राजा का अनोख – न्याय ५. विजयदशमी 	<ol style="list-style-type: none"> ६. मेरी अभिलाषा ७. आनंद का मोल ८. बीरबल का न्याय ९. तानसेन १०. हमारा राष्ट्रीय पेड 	<ol style="list-style-type: none"> ११. जब मैं पढता था १२. दिल्ली यात्रा १३. आँखों की देखभाल १४. एक जातक कथा १५. हमसे सब कहते 	<ul style="list-style-type: none"> • परियोजना कार्य • वाचन कला का विकास • देश भक्ति गीत गाकर सुनाना • नटिका
V	<ol style="list-style-type: none"> १ हम पंछी उन्मत्त गगन के २. छोटे मुँह बडी बात ३. तेनालीरामान की बुद्धिमता ४. पुष्प की अभिलाषा ५. वरदान ६. सेंटाक्लाज 	<ol style="list-style-type: none"> ७. बुद्धिमान कौन ? ८ बया से ९. चाय की अत्मकथा १०. ओणम ११. फूल हमेशा मुस्काता है 	<ol style="list-style-type: none"> १२. पसीने की कमई १३. पिता की सीख १४. पंच परमेश्वर १५. हमारा प्यारा भारत देश १६. लोह पुरुष १७. घर और संसार 	<ul style="list-style-type: none"> • पध्य कंठपाठ से • संबंदित चित्र दर्शाना • नाटिका • वाचन कला का विकास • देश भक्ति गीत गाकर सुनाना
VI	<ol style="list-style-type: none"> १. वीर बालक २. सच्चा हीरा ३. नैतिक मूल्यों की डोर ४. कवींद्र की स्मृति ५. कोयल ६. सच्चा तीर्थयात्री 	<ol style="list-style-type: none"> १. मेघों का घर मेघालय २. भिक्षा पात्र ३. नया वर्ष ४. गिल्लू ५. जिंदगी कैसे चलेगी ? ६. गुणों की खान नारियल 	<ol style="list-style-type: none"> १. धायमात पन्ना २. कबीर के दोहे ३. पोंगल ४. बाबा आमटे ५. वीर तुम बढे चलो 	<ul style="list-style-type: none"> • कविता कंठस्त करना • भाषण प्रतियोगिताएँ • नुकड नाटक
VII	<ol style="list-style-type: none"> १. प्रार्थना २. हार की जीत ३. सर्वपल्ली राधकृष्णन ४. नचिकेता ५. बढे चलो , बढे चलो ६. रक्षा मे हत्या 	<ol style="list-style-type: none"> १. तमिलनाडु २. तिजोरी की चाबी ३. तीन सवाल ४. चाँदी की रेखा ५. रानी चेन्नम्मा 	<ol style="list-style-type: none"> १ बिहू पर्व २. सूरदास के पद ३. समुद्र की आत्मकथा ४ नीलू ५ बसंती हवा 	<ul style="list-style-type: none"> • कविता कंठस्त करना • भाषण प्रतियोगिताएँ • नुकड नाटक

VIII	<ol style="list-style-type: none"> १. ध्वनि २. लाख की चूडियाँ ३. बस की यात्रा ४. दीवानो की हस्ती ५. चिं यो की अनूठी दूनिया ६. भगवान के डाकिए 	<ol style="list-style-type: none"> १. क्या निराश हुआ जाए २. यह सबसे कठिन समय नहीं ३. कबीर की साखियाँ ४. कामचोर ५. जब सिनेमा ने बोलना सिखा ६. सुदामा चरित 	<ol style="list-style-type: none"> १. जहाँ पडिया है २. अकबारी लोटा ३. सूर के पद ४. पीनी की कहानी ५. बाज और सौप ६. टोपी 	<ul style="list-style-type: none"> • भाषण • पत्र लेखन • वाद –विवाद प्रतियागितएँ
IX	<ol style="list-style-type: none"> १. दुख का अधिकार २. रैदास दोहे ३. एवरेस्ट मेरी शिखर यात्रा ४. रहीम के दोहे 	<ol style="list-style-type: none"> १. आदमी नामा २. गिल्लू ३. तुम कब जाओगे अतिथि ४. स्मृति 	<ol style="list-style-type: none"> १. एक फूल की चाह २. हामिद खाँ ३. दिये जल उठे ४. धर्म की आड ५. कीचड की काव्य ६. रहकतारे के समान ७. अग्नि पथ ८. नए इलके में 	<ul style="list-style-type: none"> • व्यक्ति की पहचान – परिचर्चा • नुकड नाटिका • भाषण फआटीय़ोघीटाआएँ
X	<ol style="list-style-type: none"> १. कबीर २. बडे भाई ३. डायरि का एक पन्ना ४. मीरा 	<ol style="list-style-type: none"> १. तताँरा वामीरो कथा २. तोप ३. पर्वत प्रदेश मे प्रवास ४. हरिहर काका 	<ol style="list-style-type: none"> १. मनुष्यता २. करचले हम फिदा ३. कारतूस ४. अब कहाँ दूसरो के दुख से दुखी होने वाले ५. सपनो के से दिन ६. टोपि शुक्ला 	<ul style="list-style-type: none"> • दशावतार जानकरी प्राप्त करके चार्ट करना • देशभक्ति गीत गाकर सुनाना • कारतूस एक्की का मंचन

Lesson Plan - Kannada

Class	Topic for PT1	Topic for PT2	Topic for PT3	Subject related activities
	Chapters	Chapters	Chapters	
I	<ol style="list-style-type: none"> 1. ವಂದನೆ 2. ಸಹಕಾರ 3. ಊಟದ ಅಟ 4. ಹೂಡೋಟ 5. ರೇಖಾಭ್ಯಾಸ ಪಾಠಗಳು 6. ಶಾಲೆಗೆ ಹೋಗುವೆ 	<ol style="list-style-type: none"> 7. ಕೋತಿ ಮತ್ತು ಅಳಿಲು 8. ಪದ ಓದು ಅಕ್ಷರ ಕಲಿ 9. ಚಂದಿರನೇತಕೆ ಓಡುವನಮ್ಮ 10. ಗುಣತಾಕ್ಷರಗಳು 11. ನೆಹರು ಜನುಮದಿನ 12. ಸೋಮನ ಟಾಮಿ 	<ol style="list-style-type: none"> 13. ಒತ್ತಕ್ಕರಗಳು 14. ಅಬ್ಬಾಸ್ ಹಣ್ಣಿನ ಅಂಗಡಿ 15. ಮೊಲದ ಮರಿ 16. ಶಂಕರಪ್ಪನ ಮನ 17. ಕೈ ತೊಳೆಯಬೇಕು 	<ul style="list-style-type: none"> • ರಸಪ್ರಶ್ನೆ • ನಾಟಕ • ಸಂವಾದ
II	<ol style="list-style-type: none"> 1. ಬಣ್ಣದ ಹಕ್ಕಿ 2. ಊರಿಗೊಬ್ಬ ರಾಜನಂತೆ 3. ಗೆಳೆತನ 4. ಸೂಜಿಯ ಕಥೆ 5. ಹಳ್ಳಿಯ ದಾರಿಯ ಬದಿಯಲಿ 6. ಸಂತೆ 	<ol style="list-style-type: none"> 7. ಅರವೇ ಗುರು 8. ನನ್ನ ದೇವರು 9. ಮೂರು ಕಲ್ಲುಗಳು 10. ಸತ್ಯವಂತ ಬಾಲಕ 11. ಮಂಗಳ ಉಪವಾಸ 12. ನೆಗಿಲು 	<ol style="list-style-type: none"> 13. ಸರಳತೆ 14. ಕಡಲು 15. ಸಹಬಾಳೆ 16. ಕಾವೇರಿ 17. ತಾಯಿ 	<ul style="list-style-type: none"> • ಪ್ರಹಸನ • ಪಕ್ಷಿ ವೀಕ್ಷಣೆ • ಸಂತೆಗೆ ಬೇಟೆ • ಸಮುದ್ರದ ವೀಕ್ಷಣೆ • ಪರಿಸರ ಚಿತ್ರಪಟಗಳು • ಕಥೆಗಳು
III	<ol style="list-style-type: none"> 1. ನಾವು ನೀವು 2. ಬಾಲ ಗಣಪತಿ 3. ಭಾರತದ ಸಿಂಹ 4. ರಸ್ತೆ ನಿಯಮಗಳು 5. ಹಿಗ್ಗಿನ ಬಗ್ಗೆ 6. ಮೂರ್ಖ ಮಂಗಳ 7. ಗಣರಾಜ್ಯೋತ್ಸವ 8. ವಿದ್ಯಾಭ್ಯಾಸ 	<ol style="list-style-type: none"> 9. ಬನದಿಂದ ಬಾಳು 10. ತೆನಾಲಿ ರಾಮಕೃಷ್ಣ 11. ಮೈಸೂರು ಮೈಗಾಲಯ 12. ಸಂಚಾರ ಸಾಧನಗಳು 13. ಜೋಕಾಲಿ ಜೀಕಿ 14. ಚಾಡಿಕೋರ ನರಿ 15. ನಾಯಿ 	<ol style="list-style-type: none"> 16. ಸೀನಪ್ಪ ನಾಯಕ 17. ಅಂಚೆಯಿಣ್ಣು 18. ಗೋಪಾಲನ ಸಾಹಸ 19. ಸುಭಾಷಚಂದ್ರ ಬೋಸ್ 20. ಅಗ್ನಿಶಾಮಕ ದಳ 21. ಪಟಾಕಿ ಹಬ್ಬ 22. ಉದ್ದಾಲಕ 	<ul style="list-style-type: none"> • ಪ್ರಹಸನ • ಮೈಗಾಲಯದ ವೀಕ್ಷಣೆ • ಸ್ವಾತಂತ್ರ ಹೋರಾಟಗಾರರ ಚಿತ್ರಪಟ • ಭಾವೈಕ್ಯತೆ ಬಗ್ಗೆ ತಿಳಿಸುವರು • ರಸ್ತೆನಿಯಮಗಳ ಇಲಾಖೆಗೆ ಭೇಟಿ • ಅಂಚೆ ಈಲಾಖೆಗೆ ಭೇಟಿ
IV	<ol style="list-style-type: none"> 1. ಇಲಿಗಳ ಮದುವೆ 2. ಶಿಷ್ಯರ ಪರೀಕ್ಷೆ 3. ಇರುವೆಗಳು 4. ಕಾಮಧೇನುವಿನ ದುಃಖ 5. ನಮ್ಮ ರಾಷ್ಟ್ರಗೀತೆ 6. ನಾವು ನಾಳೆಯ ರವಿಗಳು 7. ದೂರದರ್ಶನ 8. ನೆಗಡಿ 	<ol style="list-style-type: none"> 9. ಚಾಮುಂಡಿ ಬೆಟ್ಟ 10. ಜಯಂತ 11. ಸಿನಿಮಾ 12. ವ್ಯಾಯಾಮ ಶಿಕ್ಷಣ 13. ಮಹಾಮೂರ್ಖ 14. ನಮ್ಮ ಹಬ್ಬಗಳು 15. ಭವ್ಯ ಕರ್ನಾಟಕ 	<ol style="list-style-type: none"> 16. ಸ್ವಾಮಿ ವಿವೇಕಾನಂದ 17. ಹಕ್ಕಿ ಪಕ್ಷಿಗಳು 18. ಮುತ್ತಿನಂತಹ ಮಾತು 19. ಬಾಲ ಶಿವಾಜಿ 20. ವಿಶ್ವ ಮಾನವನಾಗು 21. ಮಳೆ 22. ಅಮ್ಮ 	<ul style="list-style-type: none"> • ಕಂಠಪಾಠ • ಭಾವೈಕ್ಯತೆ • ಪ್ರಹಸನ • ಪಕ್ಷಿ ವೀಕ್ಷಣೆ • ಪ್ರವಾಸ
V	<ol style="list-style-type: none"> 1. ಕನ್ನಡಮ್ಮ 2. ಅಂದದ ಮೈಸೂರು 3. ಗುಣಗಳ ಕಾಳಗ 4. ಮದ್ದು ಮೊಲಗಳು 5. ವಿಕಟಕವಿ ರಾಮಕೃಷ್ಣ 6. ನಮ್ಮೂರ ಜನರು 7. ಗಂಡಭೇರುಂಡ 	<ol style="list-style-type: none"> 8. ಲೋಕದ ನೀತಿ 9. ಲಂಕಾ ದಹನ 10. ಗಜರಾಜನಿಗೆ ಮುತ್ತಿ 11. ಮಜ್ಜಿಗೆ ರಾಮಾಯಣ 12. ಮಹಾತ್ಮಾ ಗಾಂಧಿ 13. ನವಿಲಿನ ಆಸೆ 	<ol style="list-style-type: none"> 14. ನೀತಿಯ ಶಿಕ್ಷಣ 15. ಮೂರು ಮಂದಿ ರಾಜಕುಮಾರರು 16. ಮರದ ಕೂಗು 17. ಮಕ್ಕಳು ಮತ್ತು ಆಟಗಳು 18. ವಿರ ವನಿತ ಓಬಿವ್ವ 19. ಜಾಣ ವಚನಗಳು 20. ಪತ್ರ ರಚನೆ 	<ul style="list-style-type: none"> • ಸಮೂಹ ಗಾಯನ • ರಸಪ್ರಶ್ನೆ • ಚಿತ್ರಕಲೆ • ಕಿರುನಾಟಕ
VI	<ol style="list-style-type: none"> 1. ರವಿಯು ಮೂಡಿ ಬಂದನು 2. ಹಿರಿಯರ ಸ್ಮರಣೆ 3. ಬೀರಬಲ್ಲನ ಮಾತೇ ನಿಜವಾಯಿತು 4. ಗೊರಿಲ್ಲ 5. ಗೌಡರು ನೋಡಿದ ನಾಟಕ 6. ಮಲ್ಲರ ಪಲಾಯನ 7. ಒಗಟುಗಳು 	<ol style="list-style-type: none"> 8. ದಡ್ಡ ಕತ್ತೆಗೆ ದೊಣ್ಣೆ ಪೆಟ್ಟು 9. ಗಿಡ ನಡುವೆ 10. ಜೈನಾ ದೇಶದ ಮಹಾಗೋಡ 11. ಶಿವಿಯ ರಾಜಧರ್ಮ 12. ನಂಜನಗೂಡು 13. ಚಿಣ್ಣರ ಜಾತೆ 	<ol style="list-style-type: none"> 14. ಪಚನಗಳ ಸಂರಕ್ಷಣೆ 15. ಸಹನೆಯ ಗುಣ 16. ಮೂಢನಂಬಿಕೆ 17. ಪಚನಗಳು 18. ನಾನಾ ಬಗೆಯ ನಮಸ್ಕಾರಗಳು 19. ಕುದುರೆ ತಲೆ 20. ಮೂರು ಪತ್ರಗಳು 	<ul style="list-style-type: none"> • ರೇಖಾಚಿತ್ರ • ಉಕ್ತಲೇಖನ • ಲಘುನಾಟಕ • ಹಾಡುವುದು

VII	<ol style="list-style-type: none"> 1. ರಕ್ತಿಸು ನಮ್ಮನವರತ 2. ದಯಾಗುಣ 3. ಜಿರಾಫೆಗಳು 4. ಗುರಿಸಾಧನೆ 5. ಗ್ರಹಣ 6. ರಂಗಭೂಮಿಯ ಕಲಾಶ್ರೇಷ್ಠರು 7. ಬೆಂಕಿಯ ಉಪಯೋಗ 	<ol style="list-style-type: none"> 8. ಎಲ್ಲರಿಗೂ ಪ್ರಾಣವೇ ಹೆಚ್ಚು 9. ಆನೆ ಮಾಸ್ತರ ಪಾಠ 10. ಅಶ್ವದಳ 11. ಒಲಂಪಿಕ್ ಕ್ರೀಡೆಗಳು 12. ಎರಡು ಗಿಣಿಗಳು 13. ಯುಗಾದಿ 	<ol style="list-style-type: none"> 14. ಕುಲುವಿನಲ್ಲಿ ದಸರಾ 15. ಬಿಜಾಪುರದ ಗೋಲಗುಮ್ಮಟ 16. ಮೂರ್ಖ ಪಂಡಿತ 17. ಜನಗಣತಿದಾರ 18. ಶ್ರೀ ರಾಮ-ಗುಹರ ಮಿಲನ 19. ಸರ್ವಜ್ಞನ ವಚನಗಳು 20. ಪ್ರಬಂಧ ರಚನೆ 	<ul style="list-style-type: none"> • ಸಮೂಹ ಗಾಯನ • ರಸಪ್ರಶ್ನೆ • ಐತಿಹಾಸಿಕ ಸ್ಮಾರಕಗಳ ಚಿತ್ರಗಳ ಪ್ರದರ್ಶನ • ಕಿರುನಾಟಕ
VIII	<ol style="list-style-type: none"> 1. ಮಗ್ಗದ ಸಾಹೇಬ 2. ನೀರುಕೊಡದ ನಾಡಿನಲ್ಲಿ 3. ಕನ್ನಡಿಗರ ತಾಯಿ 4. ಸಣ್ಣ ಸಂಗತಿ 5. ಕಟ್ಟುವವು ನಾವು 6. ಸಾರ್ಥಕ 7. ಮಗಳಿಗೆ ಬರೆದ ಪತ್ರಗಳು 	<ol style="list-style-type: none"> 1. ತಲಕಾಡಿನ ವೈಭವ 2. ಸಾರ್ಥಕ ಬದುಕಿನ ಸಾಧಕ 3. ಗೆಳತನ 4. ಭರವಸೆ 5. ವಚನಾಮೃತ 6. ಅಹುತಿ 7. ಸೋಮೇಶ್ವರ ಶತಕ 	<ol style="list-style-type: none"> 1. ಹೂವಾದ ಹುಡುಗಿ 2. ಯಶೋಧರ 3. ಅಮ್ಮ 4. ಸಪ್ತಾಕ್ಷರಿ ಮಂತ್ರ 5. ಜೀವನ ದರ್ಶನ 6. ರಾಮಧಾನ್ಯ ಚರಿತೆ 7. ಆಟೋರಿಕ್ವಾದ ರಸ ಪ್ರಸಂಗಗಳು 	<ul style="list-style-type: none"> • ರಸಪ್ರಶ್ನೆ • ನಾಟಕ • ಸಂವಾದ
IX	<ol style="list-style-type: none"> 1. ಕನ್ನಡ ಮೌಲ್ಯ 2. ಬೆಡಗಿನ ತಾಣ ಜಯಪುರ 3. ಧರ್ಮಸಮದೃಷ್ಟಿ 4. ಹೊಸಹಾಡು 5. ಪಾರಿವಾಳ 6. ಗುಣಸಾಗರಿ ಪಂಡರೀಬಾಯಿ 7. ರಂಜಾನ್ ಸುರಕುಂಬಾ 	<ol style="list-style-type: none"> 1. ಅದರ್ಶ ಶಿಕ್ಷಕ ಸರ್ವಪಲ್ಲ ರಾಧಕೃಷ್ಣನ್ 2. ಪ್ರಜಾನಿಷ್ಠೆ 3. ಜನಪದ ಕಲೆಗಳ ವೈಭವ 4. ಸಿರಿಯಿನೋನ ಬಣ್ಣಪನು 5. ನಿಯತಿಯನಾರ್ ಮೀರಿದಪರ್ 6. ಮರಳಿ ಮನೆಗೆ 7. ನಿನ್ನಾಸೆ 	<ol style="list-style-type: none"> 1. ಊರುಭಂಗ 2. ಹರಲೀಲೆ 3. ತತ್ವ ಪದಗಳು 4. ನಿನ್ನ ಮುತ್ತಿನ ಸತ್ತಿಗೆಯನ್ನಿತ್ತು ಸಲಹು 5. ಕನ್ನಡ ನಾಡು ನುಡಿ 6. ಉರಿದ ಬದುಕು 7. ಪುಟ್ಟ ಹಕ್ಕಿ 	<ul style="list-style-type: none"> • ನಾಟಕ • ಗೀತೆಗಾಯನ • ರಸಪ್ರಶ್ನೆ
X	<ol style="list-style-type: none"> 1. ಯುದ್ಧ 2. ಶಬರಿ 3. ಲಂಡನ್ ನಗರ 4. ಸಂಕಲ್ಪಗೀತೆ 5. ಹಕ್ಕಿ ಹಾರುತಿದೆ ನೋಡಿದಿರಾ 6. ಸ್ವಾಮಿ ವಿವೇಕಾನಂದರ ಚಿಂತನೆಗಳು 7. ವಸಂತ ಮುಖ ತೋರಲಿಲ್ಲ 	<ol style="list-style-type: none"> 1. ಭಾಗ್ಯ ಶಿಲ್ಪಿಗಳು 2. ಎದೆಗೆ ಬಿದ್ದ ಅಕ್ಷರ 3. ವ್ಯಾಘ್ರ ಗೀತೆ 4. ಹಲಗಲಿ ಬೇಡರು 5. ಕೌರವೇಂದ್ರನ ಕೊಂದ ನೀನು 6. ಭಗತ್ ಸಿಂಗ್ 7. ಮೃಗ ಮತ್ತು ಸುಂದರಿ 	<ol style="list-style-type: none"> 1. ವ್ಯಕ್ತಿಸಾಕ್ಷಿ 2. ಸುಕುಮಾರ ಸ್ವಾಮಿಯ ಕಥೆ 3. ಹಸುರು 4. ಭಲಮನೆ ಮೆರೆವಂ 5. ವಿರಲವ 6. ಕೆಮ್ಮನೆ ಮೀಸವೊತ್ತನೇ 7. ಒಗಟುಗಳು 	<ul style="list-style-type: none"> • ರಸಪ್ರಶ್ನೆ • ನಾಟಕ • ಸಂವಾದ

Lesson Plan – Mathematics

Class	Topic for PT1	Topic for PT2	Topic for PT3	Subject related activities
	Chapters from.....to	Chapters from.....to	Chapters from.....to	
I	<ol style="list-style-type: none"> 1. Spatial Understanding 2. Shapes And Solids 3. Numbers 1 To 9 4. Addition 1 To 9 5. Numbers 10 To 99 6. Numbers 20 To 100 7. Pattern 	<ol style="list-style-type: none"> 8. Critical Thinking 9. Addition 10. Subtraction 11. Ordinal Numbers 12. Multiplication 13. Money 14. Length 	<ol style="list-style-type: none"> 15. Weight 16. Measurement Of Capacity 17. Fraction 18. Time 19. Date Handling 20. Critical Thinking 	<ul style="list-style-type: none"> • Flashcard For +, -, X • Straws, Beads • Ice Cream Sticks • Collection Of Coins

II	<ol style="list-style-type: none"> 1. Numbers [1 To 100] 2. 3 Digit Numbers 3. Geometry 4. Addition 5. Subtraction 	<ol style="list-style-type: none"> 6. Patterns 7. Critical Thinking 8. Multiplication 9. Division 10. Fractions 	<ol style="list-style-type: none"> 11. Measurements 12. Time 13. Money 14. Data Representation 15. Critical Thinking 	<ul style="list-style-type: none"> • Making Of Number Cards • Uses Of Scale
III	<ol style="list-style-type: none"> 1. Numbers [4 Digits] 2. Addition 3. Subtraction 4. Geometry 	<ol style="list-style-type: none"> 5. Multiplication 6. Critical Thinking 7. Division 8. Fractions 9. Measurements 	<ol style="list-style-type: none"> 10. Money 11. Time 12. Data Representation 13. Critical Thinking 	<ul style="list-style-type: none"> • Activity Charts • Flash Cards • To Draw Circles Using Thread
IV	<ol style="list-style-type: none"> 1. Number System (5-Digits) 2. 6 And 7 Digit Numbers 3. Roman Numerals 4. Addition 5. Subtraction 6. Multiplication 	<ol style="list-style-type: none"> 7. Division 8. Factors And Multiples 9. Basics Of Geometry 10. Fractions 11. Decimals 12. Money 	<ol style="list-style-type: none"> 13. Metric Measurement 14. Time 15. Geometry 16. Data Representation 17. Patterns 18. Critical Thinking 	<ul style="list-style-type: none"> • Project • Quiz
V	<ol style="list-style-type: none"> 1. Number System 2. Addition 3. Subtraction 4. Multiplication 5. Division 6. HCF And LCM 7. Lines Of Symmetry 8. Fractions 	<ol style="list-style-type: none"> 9. Lines And Angles 10. Circles 11. Triangles 12. Decimals 13. Percentage 14. Profit And Loss 15. Bills 16. Metric Measurement 	<ol style="list-style-type: none"> 17. Average 18. Time 19. Perimeter 20. Area 21. Volume 22. Data Representation 23. Patterns 24. Critical Thinking 	<ul style="list-style-type: none"> • Project • Quiz
VI	<ol style="list-style-type: none"> 1. Knowing Our Numbers 2. Whole Numbers 3. Playing With Numbers 4. Basic Geometrical Ideas 5. Understanding Elementary Shapes 	<ol style="list-style-type: none"> 6. Integers 7. Fractions 8. Decimals 9. Data Handling 10. Mensuration 	<ol style="list-style-type: none"> 11. Algebra 12. Ratio And Proportion 13. Symmetry 14. Practical Geometry 	<ul style="list-style-type: none"> • Project • Quiz
VII	<ol style="list-style-type: none"> 1. Integers 2. Fractions And Decimals 3. Data Handling 4. Simple And Equations 5. Lines And Angles 	<ol style="list-style-type: none"> 6. The Triangle And Its Properties 7. Congruence Of Triangles 8. Comparing Quantities 9. Rational Numbers 10. Practical Geometry 	<ol style="list-style-type: none"> 11. Perimeter And Area 12. Algebraic Expressions 13. Exponents And Powers 14. Symmetry 15. Visualizing Solid Shapes 	<ul style="list-style-type: none"> • Project • Quiz • Games
VIII	<ol style="list-style-type: none"> 1. Rational Numbers 2. Linear Equations In Two Variables 3. Understanding Quadrilaterals 4. Practical Geometry 5. Squares And Square Roots 	<ol style="list-style-type: none"> 6. Cubes And Cube Roots 7. Comparing Quantities 8. Algebraic Expressions And Identities 9. Visualizing Solid Shapes 10. Mensuration 	<ol style="list-style-type: none"> 11. Exponents And Powers 12. Direct And Inverse Proportions 13. Factorization 14. Introduction To Graphs 15. Playing With Numbers 	<ul style="list-style-type: none"> • Project • Quiz
IX	<ol style="list-style-type: none"> 1. Number System 2. Polynomials 3. Coordinate Geometry 4. Linear Equations In Two Variables 5. Introduction To Euclid's Geometry 	<ol style="list-style-type: none"> 6. Lines And Angles 7. Triangles 8. Quadrilaterals 9. Areas Of Parallelograms And Triangles 10. Circles 	<ol style="list-style-type: none"> 11. Constructions 12. Herons' Formula 13. Surface Areas And Volumes 14. Statistics 15. Probability 	<ul style="list-style-type: none"> • Maths Lab Activities • Quiz • Project

X	<ol style="list-style-type: none"> 1. Real Numbers 2. Polynomials 3. Pair Of Linear Equations In Two Variables 4. Triangles 5. Arithmetic Progression 	<ol style="list-style-type: none"> 1. Quadratic Equations 2. Circles 3. Constructions 4. Statistics 5. Trigonometry 	<ol style="list-style-type: none"> 1. Coordinate Geometry 2. Area Related To Circles 3. Applications Of Trigonometry 4. Surface Areas And Volumes 5. Probability 	<ul style="list-style-type: none"> • Maths Lab Activities • Group Activities • Quiz • Project
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Lesson Plan - EVS

Class	Topic for PT1	Topic for PT2	Topic for PT3	Subject related activities
	Chapters	Chapters	Chapters	
I	<ol style="list-style-type: none"> 1. Body Parts 2. Similarities And Differences 3. Personal Cleanliness 4. Food 5. A Fine Balance 6. Cover Up 7. My Family And I 	<ol style="list-style-type: none"> 1. Around Home And School 2. People Who Help Us! 3. About Our Country 4. Animal World 5. Eat It Up 6. Sheds And Nests 	<ol style="list-style-type: none"> 1. The Green Dream 2. Gifts Of Nature 3. On The Move 4. Natural Environment 5. Sun, Moon And Sky 	<ol style="list-style-type: none"> 1. Pictures 2. Smart Class 3. Pictures Of Community Helpers. 4. Visiting Schools Campus
II	<ol style="list-style-type: none"> 1. Body Movements 2. Our Senses 3. Clean Food 4. Source Of Water 5. Clean Water 6. Let Us He Clean 7. Let Us He Good 8. Safety First 	<ol style="list-style-type: none"> 1. Houses 2. Home, Clean Home 3. My School 4. The World Of Plants 5. Plants Are Important 6. The Animal World 7. Food For Animals And Birds 8. Look Around 	<ol style="list-style-type: none"> 1. Communication 2. Our Earth 3. Directions And Time 4. Weather 5. Our Resources 6. Days To Remember 7. Our Country And State 8. Festival Fun 	<ol style="list-style-type: none"> 1. Traffic Signals And Rules 2. Pictures 3. Flash Card 4. Activities 5. Charts 6. Map 7. Smart Class
III	<ol style="list-style-type: none"> 1. Living And Non Living Things 2. Kinds Of Plant 3. Parts Of Plant 4. Animals- Food Shelter 5. The Solar System 6. Planet Earth 7. Landforms And Regions Of India 8. States Of India 9. Our Food 	<ol style="list-style-type: none"> 1. The Fascinating World Of Birds 2. Nests Of Birds 3. Our Body 4. Be Alert , Be Safe 5. A Good House 6. Clothes We Wear 7. India- Unity In Diversity 8. Occupations 9. The Story Of Evolution Of Body Man 	<ol style="list-style-type: none"> 1. Water 2. Soil 3. Weather And Climate 4. Our Solar System And The Universe 5. Means Of Communications 6. Local Self Government 7. Cities Of India – Delhi & Mumbai 8. Kolkata And Channai 9. Bengalure And Hynderabad 	<ul style="list-style-type: none"> ❖ Smart Class ❖ Skit ❖ Real Things ❖ Real Nests And Birds ❖ Picture First Aid Box

IV	<ol style="list-style-type: none"> 1. Food For Plants 2. Adaptation In Plants 3. Reproduction In Animals 4. Food And Digestion 5. Teeth And Microbes 6. India, Our Country 7. The Northern Mountains 8. The Northern Plains 9. The Great Indian Desert 	<ol style="list-style-type: none"> 10. Climate In India 11. Soil 12. Our Crops 13. India's Art And Culture 14. Safety And First Aid 15. Clothes We Wear 16. Adaptation In Animals 17. Air, Water And Weather 18. Our Beautiful Universe 	<ol style="list-style-type: none"> 10. Force, Work And Energy 11. Matter And Materials 12. The Plateaus 13. Coastal Plains And Islands 14. Forests 15. Water Resources 16. Mineral Resource 17. Indian Industry 18. Our Government 19. National Symbols 	<ul style="list-style-type: none"> • Skit • Experiment • Role Play
V	<ol style="list-style-type: none"> 1. Reproduction In Plants 2. Animal Life 3. Bones And Muscles 4. The Nervous System 5. Food And Health 6. Safety And First Aid 7. The Globe 8. Mapping The Earth 9. Climate 	<ol style="list-style-type: none"> 10. Equatorial Rainforests 11. The Arctic Region 12. Health Is Wealth 13. The Advent Of The British In India 14. The Beginning Of India's Freedom Struggle 15. Health And Diseases 16. Air And Water 17. Our Environment 18. Soil Erosion And Conservation 	<ol style="list-style-type: none"> 19. Rocks And Minerals 20. Simple Machines 21. Our Universe 22. The Land Of Golden Sands Saudi Arabia 23. Grasslands In The Temperate Zone 24. Conquering Distances 25. Communication 26. India The Path To India's Freedom 27. The United Nations Organization 28. Beacons Of Peace 	<ul style="list-style-type: none"> • Skit • Experiment • Role Play

Lesson Plan - Science

Class	Topic for PT1	Topic for PT2	Topic for PT3	Subject related activities
	Chapters	Chapters	Chapters from.....to	
VI	<ol style="list-style-type: none"> 1. Food where does it come from 2. Components of food 3. Fibre to fabric 4. Sorting materials into groups 5. Separation of substances 	<ol style="list-style-type: none"> 6. Changes around us 7. Getting to know plants 8. Body movement 9. The living organisms and their surroundings 10. Motion and measurement of distances 	<ol style="list-style-type: none"> 11. Light shadows and reflections 12. Electricity and circuits 13. Fun with magnets 14. Water 15. Air around us 16. Garbage in garbage out 	<ul style="list-style-type: none"> • Quiz • Debate • Project • Experiment
VII	<ol style="list-style-type: none"> 1. Nutrition in plants 2. Nutrition in animals 3. Fibre to fabric 4. Heat 5. Acid, bases and salts 6. Physical and chemical changes 	<ol style="list-style-type: none"> 7. Weather, climate and adaptation of animals to climate 8. Wind, storms and cyclones 9. Soil 10. Respiration in organism 11. Transportation in animals and plants 12. Reproduction in plants 	<ol style="list-style-type: none"> 13. Motion and time 14. Electric current and its effects 15. Light 16. Water: A precious resource 17. Forest: our lifeline 18. Waste water story 	<ul style="list-style-type: none"> • Quiz • Project • Experiment • Debate

VIII	<ol style="list-style-type: none"> Crap production and management Microorganism Synthetic fibres and plastics Materials : Metals and non metals Coal and petroleum Combustion and flame 	<ol style="list-style-type: none"> Conservation of plants and animals Cell-structure and functions Reproduction in animals Reaching the age of adolescence Force and pressure Friction 	<ol style="list-style-type: none"> chemical effect of electric current Sound Some natural phenomena Light Stars and the solar system Pollution of air and water 	<ul style="list-style-type: none"> Debate Quiz Project Role play
IX	<ol style="list-style-type: none"> Matter in our surroundings The fundamental unit of life Tissues Motion 	<ol style="list-style-type: none"> Is matter around us pure Atoms and molecules Diversity in living organism Natural resources Force and laws of motion Work energy 	<ol style="list-style-type: none"> Structure of the atom Why do we fall ill Improvement in food resources Gravitation Sound 	<ul style="list-style-type: none"> Science lab activities Project
X	<ol style="list-style-type: none"> Chemical reactions and equations Life processes Control and co ordination Light reflection and refraction 	<ol style="list-style-type: none"> Acids bases and salts Metals and non metals How do organisms reproduce Our environment The human eye and the colorful world Electricity 	<ol style="list-style-type: none"> Carbon and its compounds Periodic classification of elements Heredity and evolution Management of natural resources Magnetic effects of electric current Sources of energy 	<ul style="list-style-type: none"> Project Lab activities

Lesson Plan GK

Class	Topic for PT1	Topic for PT2	Topic for PT3	Subject related activities
	Chapters	Chapters	Chapters	
I	<ol style="list-style-type: none"> Myself Our country My relatives Helping hands Natures gifts My computer Facts about birds Special tools 	<ol style="list-style-type: none"> Places of worship Freedom fighters Games time Animal puzzle Group names Days and months Play with English alphabet My body 	<ol style="list-style-type: none"> Manner speak Amazing giants Play with numbers Famous monuments Our national flag The grass we eat Look at the sky Vegetable oils 	<ul style="list-style-type: none"> Pictures Flash card Smart class Real things charts

II	<ol style="list-style-type: none"> 1. My country 2. Famous people 3. Facts about animals 4. A file of facts 5. Mans shelter 6. Oceans and seas 7. Continents of the world 8. Discovers 	<ol style="list-style-type: none"> 9. Facts about computer 10. Days to celebrate 11. Abbreviations 12. State animals and birds 13. Special names 14. Tools and users 15. Important cities 16. Know the plants 	<ol style="list-style-type: none"> 17. Amusing characters 18. Look into our body 19. Famous cricketers 20. Wings in the air 21. Antonyms 22. Around the world 23. Tasty fruits 24. Leaders of tody 	<ul style="list-style-type: none"> • Map • Globe • Skit • Picture • Real things • Fruits
III	<ol style="list-style-type: none"> 1. Festival of India 2. Dances of India 3. The First persons 4. Kitchen appliances 5. Ball games 6. Special names 7. Small grains 8. The divine instruments 	<ol style="list-style-type: none"> 9. Indias first citizens 10. Two wheeled machines 11. Expansions 12. The largest in the world 13. Industries and cities 14. Book and authors 15. Sports stadiums 16. Capitals and languages 	<ol style="list-style-type: none"> 17. Insect family 18. Quiz in maths 19. A few inventions 20. Computer terminologies 21. Keep the air safe 22. Science- general facts 23. Indian cities 24. My state today 	<ul style="list-style-type: none"> • Project • Black board activity
IV	<ol style="list-style-type: none"> 1. Builders of India 2. Cool hill stations 3. State trees and flowers 4. Night walkers 5. Solar system 6. A thing of beauty 7. Treasure of knowledge 8. A quiz in natural disaster 	<ol style="list-style-type: none"> 9. Measuring devices 10. Abbreviations 11. Money matters 12. Crossways 13. Indian geniuses of mathematics 14. The Olympic games 15. Wonders of the modern world 16. Nicknames 	<ol style="list-style-type: none"> 17. Synonyms and antonyms 18. Sports heroes 19. Short forms in computer 20. Sources of protein 21. Geography facts 22. Keep the water safe 23. My district 24. Aadu pili attam 25. Goat and tiger game 	<ul style="list-style-type: none"> • Project • Black board activity
V	<ol style="list-style-type: none"> 1. Folk dance 2. The great women 3. Flowing water courses 4. Groups names 5. Indian hockey players 6. Word search 7. Amazing inventions 8. The dome screen theatres 	<ol style="list-style-type: none"> 9. Tusked beasts 10. The Indian army 11. Net connections 12. Marine lives revision 13. Homonyms 14. Studies about human body 15. Famous cities 16. Civil services in India 	<ol style="list-style-type: none"> 17. Read and ponder 18. Reformers 19. Airports and airlines 20. Trees around us 21. Capitals and national animals 22. My Taluk / Mandals 23. The founders 24. A game to play (pallan kuzhi) 	<ul style="list-style-type: none"> • Project work • Assignment • Poster making • Model making

Lesson Plan - Social Science

Class	Topic for PT1	Topic for PT2	Topic for PT3	Subject related activities
	Chapters	Chapters	Chapters	
VI	<ol style="list-style-type: none"> 1. What , Where, How, And When 2. On The Trail Of The Earliest Peole 3. From Gathering To Growing Food 4. In The Earliest Cities 5. The Earth In The Solar System 6. Globe 7. Motions Of The Earth 8. Understanding Diversity 9. Diversity And Discrimination 10. What Is Government 	<ol style="list-style-type: none"> 11. What Bedtops And Burials Tell Us 12. Kingdom, Kings And Early Rituals 13. New Questions And Ideas 14. Ashoka, The Emperor 15. Who Grace Up Wars 16. Maps 17. Major Domains Of The Earth 18. Major Land Forms Of The Earth 19. Key Elements Of A Democratic Country 20. Panjayathi Raj 21. Rural Administration 	<ol style="list-style-type: none"> 22. Vital Villages, Thriving Trojans 23. Traders, Kings And Pilgrims 24. New Empires And Kingdoms 25. Befouling, Paintings And Books 26. Our Country, India 27. India Discrete Vegetation And Wild Life 28. Urban Administration 29. Rural Livelihood 30. Urban Livelihood 	<ul style="list-style-type: none"> • Quiz • Role play • Debate • Map work
VII	<ol style="list-style-type: none"> 1. Tracing Changes Through Thousand Yeas 2. New Kings And Kingdoms 3. The Delhi Sultans 4. The Mughal Empire 5. Equality In Indian Democracy 6. State Government 7. Environment 8. Inscale Our Earth 9. Our Changing Earth 10. Air 	<ol style="list-style-type: none"> 11. Rulers And Buildings 12. Traven, Traders And Craft Persons 13. Tribes, Nomads And Setteled Communities 14. Gender 15. Media And Advertisements 16. Water 17. Natural Vegetation And Wildlife 18. Human Environment 	<ol style="list-style-type: none"> 19. Western Paths To The Devine 20. The Making Of Regional Culture 21. Eighteenth Century 22. Political Formations 23. Markets 24. Equality In Indian Democracy 25. Human Enrichment Interactions 26. Life In The Temperate Grasslands 27. Life In The Deserts 	<ul style="list-style-type: none"> • Quiz • Role Play • Debate • Map Work
VIII	<ol style="list-style-type: none"> 1. How, When And Where 2. From Trade To Territory 3. (The Company Established Power) 4. Ruling The Country Side 5. Tribal Dickens And The Vision Of A Golden Age 6. Resources 7. Land, Soil, Water, Natural Vegetation And Wild Resources 8. The Indian Constitution 9. Understanding Secularism 10. Why Do We Need A Parliament? 11. Understanding Laws 	<ol style="list-style-type: none"> 12. When People Rebel In 1857 And After 13. Colonialism And The City 14. Weavers, Iron Melters And Factory Workers 15. Civilizing The Nature, Educating The Nation 16. Mineral And Power Resources 17. Agriculture 18. Judiciary 19. Understanding Our Criminal Justice System 20. Understanding Marginalization 	<ol style="list-style-type: none"> 21. Women, Caste And Reforms 22. The Changing World Of Visual Arts 23. The Making Of The National Movements In 1870's And 1947 24. India After Independence 25. Industries 26. Human Resources 27. Confronting Marginalization 28. Public Facilities 29. Laws And Social Justice 	<ul style="list-style-type: none"> • Quiz • Role Play • Debate • Map Work

IX	<ol style="list-style-type: none"> 1. India- Size And Location 2. Physical Features Of India 3. The Story Of Village Palampur 4. People As Resource 5. French Revolution 6. What Is And Why Democracy 	<ol style="list-style-type: none"> 7. Drainage 8. Climate 9. Poverty As A Challenge 10. Nazism And The Rise Of Hitler 11. Constitutional Design 12. Working Of Institution 	<ol style="list-style-type: none"> 13. Natural Vegetationand Wilde Life 14. Population 15. Food Security In India 16. Russian Revolution 17. Forest, Society And Colonialism 18. Electoral Politics 19. Democratic Rights 	<ul style="list-style-type: none"> • Quiz • Role Play • Debate • Map Study
X	<ol style="list-style-type: none"> 1. Nationalism In India 2. Resource And Development 3. Water Resource 4. Power Sharing 5. Federalism 6. Development Sectors of The Indian Economy 7. Money and Credit 	<ol style="list-style-type: none"> 8. The Nationalism In Europe 9. Agriculture 10. Manufacturing Of Industries 11. Democracy And Diversity 12. Gender Religion And Caste 13. Globalization And Indian Economy 	<ol style="list-style-type: none"> 14. Age Of Industrialization 15. Print Culture And Modern World 16. Political Parties 17. Outcomes Of Democracy 18. Challenges To Democracy 19. Minerals And Energy Resource 20. Lifelines Of National Economy 	<ul style="list-style-type: none"> • Quiz • Role Play • Debate • Mapstudy

Lesson plan – Information Technology (Computer)

Class	Topic for PT1	Topic for PT2	Topic for PT3	Subject related activities
	Chapters	Chapters	Chapters	
I	<ol style="list-style-type: none"> 1. Interdiction To Computers 2. Parts Of A Computer 3. Using The Keyboard 	<ol style="list-style-type: none"> 4. Practice With The Key Board 5. Advantages And Disadvantages Of A Computer 6. Using The Mouse 	<ol style="list-style-type: none"> 7. Start and Shut Down The Computer 8. Dos And Don'ts 	<ul style="list-style-type: none"> • Project Work • Lab Activity
II	<ol style="list-style-type: none"> 1. Use Of A Computer 2. Application Of The Computer 3. Information V/S Data 	<ol style="list-style-type: none"> 4. How Does A Computer Cork 5. Storage Devices 6. Practice Typing 	<ol style="list-style-type: none"> 7. More About The Mouse .Correct Body Posture 8. Playing Games 	<ul style="list-style-type: none"> • Lab
III	<ol style="list-style-type: none"> 1. History Of Computers 2. Parts Of Computer 3. Storage Devices 	<ol style="list-style-type: none"> 4. Inside The Cabinet 5. Types Of Computer 6. Windows 7 Interface 	<ol style="list-style-type: none"> 7. Working With Paints 8. Working With Colours In Paint 	<ul style="list-style-type: none"> • Lab Activity • Project Work
IV	<ol style="list-style-type: none"> 1. Introduction To Windows 7 2. Parts Of A Window 3. Documents Icon On The Desktop 	<ol style="list-style-type: none"> 4. Computer Icon On The Desktop 5. Other Icons On The Desktop 6. Start Menu And Its Components 	<ol style="list-style-type: none"> 7. Inserting Test In Paints 8. Using Note For Text Editing 9. Working With Date And Time 	<ul style="list-style-type: none"> • Lab Activity • Project Work

V	<ol style="list-style-type: none"> 1. Windows Interface 2. Get To Know Your Computer 3. Customize Windows 	<ol style="list-style-type: none"> 4. Working With Wordpad 5. Overview Of Microsoft Office 6. Getting Started With Ms Word 2010 7. Interdiction To Spreadsheets 	<ol style="list-style-type: none"> 8. Getting Started With Ms Excel 9. Introducing The Internet 10. Connecting To The Internet 	<ul style="list-style-type: none"> • Computer Lab • Project Work
VI	<ol style="list-style-type: none"> 1. Windows 7 Files Folders And Recycle Bin 2. Windows 7 Listening And Viewing Audio And Video 3. Windows 7 Maintaining Your Operating System 4. Ms Word Creating A Word Document 	<ol style="list-style-type: none"> 5. Ms Excel- Creating A New Workbook 6. Ms Power Point Introduction To Presentation Software 7. Internet Working With Email 	<ol style="list-style-type: none"> 8. Internet Chatting And Instant Messaging 9. Command Prompt Command Line User Interface 10. Command Prompt Using The Command Prompt 	<ul style="list-style-type: none"> • Project Work • Lab
VII	<ol style="list-style-type: none"> 1. Ms Word: Editing A Document 2. Ms Word :Enhancing A Document With Advanced Formatting 3. Ms Excel :Editing A Worksheet 4. Ms Excel :Formatting A Worksheet 	<ol style="list-style-type: none"> 5. Ms Excel Viewing And Printing A Workbook 6. Ms Powerpoint Creating A Powerpoint Presentation 7. Ms Powerpoint Basic Editing In Powerpoint 	<ol style="list-style-type: none"> 8. Internet -Introduction To E Commerce 9. Command Prompt- Managing Files Using The Command Prompt 10. Q Basic – Fundamentals Of Programming 11. Q Basic Gutting Stared With Q Basic 	<ul style="list-style-type: none"> • Project Work • Lab
VIII	<ol style="list-style-type: none"> 1. Ms Word : Advanced Features 2. Ms Excel : Working With Work Sheets And Charts 3. Ms Powerpoint : Inserting Objects In Presentation 4. Ms Powerpoint : Formatting A Presentation 	<ol style="list-style-type: none"> 5. Ms Outlook: Emails 6. Ms Outlook 2010 Advanced Uses 7. Ms Access : Introducing Database Ms Access 2010 Getting Started 	<ol style="list-style-type: none"> 8. Q Basic : Controlling Program Flow 9. Q Basic Using Strings And Arrays 10. Q Basic – Using Subroutines And Functions 11. Q Basic- Troubles Shooting A Program 	<ul style="list-style-type: none"> • Project Work • Lab
IX	<ol style="list-style-type: none"> 1. Introduction To It 2. Data Entry 	<ol style="list-style-type: none"> 3. Digital Documentation 4. Spread Sheet (Basics) 	<ol style="list-style-type: none"> 5. Electronic Spread Sheet 6. Digital Presentation 	<ul style="list-style-type: none"> • Key Board Skills • Creating A Documentation
X	<ol style="list-style-type: none"> 1. Web Applications 2. Data Base Developments 	<ol style="list-style-type: none"> 3. Word Processing 4. Spread Sheet 	<ol style="list-style-type: none"> 5. Digital Presentation 6. Email Messaging 7. Functional English 	<ul style="list-style-type: none"> • Creating A Documents • Creating A Spread Sheets • Creating A Presentation